



**Santa Margarita Cemetery District**  
*P.O. Box 606, Santa Margarita, California 93453*  
*Tel (805) 438-3502 - [www.sm-cd.org](http://www.sm-cd.org)*

***REGULAR BOARD OF DIRECTORS MEETING DRAFT MINUTES***

Tuesday, August 11, 2026

**Opening**

The regular meeting of the Santa Margarita Board of Trustees was held at the Santa Margarita Senior Center.

**Closed Session**

There was no closed session.

**Open Session**

1. Call to order at 11:05 a.m. Trustee Church, Trustee Cabrera, Trustee Peterman, Becky Johnson were present.
2. No closed session occurred.
3. Public communication
  - Catie Garcia emailed concerns about notice of the rescheduled meeting, website posting, the Culbertson headstone, and the picnic table's location.
4. Board response
  - Trustee Church said the August 8 meeting's rescheduling to August 11 was posted online; the public is not individually notified of cancellations.
  - Trustee Cabrera reported reaching the picnic table with a walking stick without difficulty.
  - Trustee Church will email response to Catie
5. Action Items
  - 5.1 July Minutes approved 3-0 vote
  - 5.2 July expenses approved 3-0 vote
    - Draw warrant for Moss, Levy, Hartzheim, \$7,000, to replace cancelled \$10,000 check
    - Draw a \$100 replacement warrant for Catie Garcia only if the July warrant was not processed; otherwise shred it.
    - Becky reported the county held, rather than mailed, July checks, delaying all payments. Problem has been resolved.
  - 5.3 Received Isalei Fauset's \$850 SESLOC cashier's check for Nasha Kulihaapai's cremation services; the Board reviewed the deposit copy and family receipt.
6. *Business*
  - 6.1 Nasha Kulihaapai's August 7 cremation service used the donated canopy and chairs. Richard Pearson's service is scheduled for August 25.
  - 6.2 Facilities Report
    - Richard Pearson's headstone was set, family notified including photo

- August work: remove valves and install endcaps; repair the driveway; continue squirrel abatement and hole filling; remove tree suckers; trim bushes.
- Board approved purchase of: blacktop patch, two run flat tires, small air tank to hold pressurized air

6.2.1 Dirt removal and relocation bid from Frank Gama will be forthcoming. Becky notify Board when received

6.2.2 Erin and Becky will continue surveying plots and reconciling cemetery records over the coming months.

### 6.3 Records Sub-Committee

- No July meeting
- Mark small trees and shrubs to be removed

## 7. New Business

### 7.1 Improvement Plan, project update

- Trustee Church spoke with Jim, kiosk builder, about size and materials
- Trustee Church - see if materials can be donated, will contact Supervisor Moreno re community grant to fund project
- Consider two displays: a larger one near the gazebo and a smaller one replacing the wooden sign inside the entrance.
- Meeting set for 8/19/2026 at cemetery to set kiosk locations,

### 7.2 Policies and Procedures draft

- On website
- Review by Board in September, amend and possible adopt in September

### 7.3 Entrance Gate

- Fence Factory bid discussed. Becky will request itemized receipt and cost to include keypad
- Becky will contact Bar W Fence and Town & Country for bids

## 8. Items not on agenda

- Trustee Peterman raised concerns regarding the poor appearance of the cemetery; weeds and dead/plastic flowers, holes. Suggested hiring help if Dan needs support.
- Trustee Peterman talked with Chuck about irrigation lines
- Meeting on 8/19/2025, 4pm, at cemetery for kiosk(s) location(s), hose bib locations, discuss tree/shrubs to be removed
- Wreaths Across America needs a new coordinator after Leah Magee moved; otherwise, omit the ceremony and lay wreaths only.

## 9. Meeting was adjourned at 12:48 p.m.

## 10. Next month's board meeting will be held on September 1, 2026, at 11 a.m.