

*Santa Margarita Cemetery District
Post Office Box 606
Santa Margarita, California 93453
Tel (805) 438-3502*

REGULAR BOARD OF DIRECTORS MEETING MINUTES

Tuesday, July 7, 2026

Opening

The regular meeting of the Santa Margarita Board of Trustees was held at the Santa Margarita Senior Center.

Closed Session

There was no closed session.

Open Session

1. Call to order at 11:10 a.m. Trustee Cabrera, Trustee Church, Trustee Peterman, Becky Johnson, Mona Lancaster, Catie Garcia, and Reggie Cousineau were present.
David Church will be the Board Chairman, vote 2-0
2. No closed session occurred.
3. Public communication
David addressed the Telegram Tribune article regarding Grand Jury Report, draft response is on website
 - Catie Garcia - restroom was very clean, recommends board purchase fire box for paper document protection, thank you Michelle Locke, David and Reggie for repairing the lattice, status of the Cuthbertson headstone, didn't see any squirrels last week when at the cemetery- hooray, how many cameras at the cemetery
4. Board response
 - MarBorg will be thanked for improved service by Becky
 - Firebox cost researched by Becky
 - Headstone status checked by Becky
 - Squirrel abatement will be ongoing as needed
 - 2 cameras were installed, 1 was stolen, 1 remains
5. Action Items
 - 5.1 June minutes approved by Cabrera/Peterman
 - 5.2 June expenses approved by Peterman/Cabrera, 3-0
 - 5.3 No deposits
6. *Business*
 - 6.1 Nasha Kullaapai cremation service 8/7/26
 - 6.2 Facilities Report
 - Squirrel abatement has been successful, will continue
 - Linda wants dirt moved, Becky will contact Frank for estimate and availability
 - Owl boxes will be checked
 - 6.3 Records Sub-Committee
 - met 7/3/26 at cemetery, installed metal row/lot markers

- will tag bushes and smaller trees to be removed

7. New Business

7.1 Grand Jury Report

- Grand Jury Report Response draft on website 7/1/26
- Grand Jury Report Response, approve and submit, motion by Peterman/Cabrera, 3-0

7.2 Improvement Plan

- Picnic table will be relocated next to palm tree by Lancaster family
- Fence Factory at cemetery 7/13/26 for gate project options/estimate

7.3 Policies & Procedures

- David and Becky complete draft, meet with interested public to review/amend, create pamphlet/flier for families and kiosk

7.4 Audit update

- Fiscal year 2025/2026 delivered to Moss, Levy, Hartzheim 6/30/26 by Becky
- FY 23 & FY24 completed by end of August, SLO County is aware
- Moss, Levy discount their fees in respect for relationship and years working with Gilbert
- FY 25 & FY 26 letters of engagement presented to board, approved 3-0, letters signed by Board Chair David Church
- Becky is in contact with county for special consideration 3 year audit rotation, board approved moving forward with necessary signatures, 3-0

8. Items not on agenda

- Office supplies purchase request approved, 3-0

9. Meeting was adjourned at 12:49 p.m.

10. Next month's board meeting will be held on August 4, 2026, at 11 a.m.